

INTERNSHIP FORM  
(To be filled by Applicant)

(NAME)  
(ADDRESS)  
Date:

To  
Manager Human Resource  
Mari Petroleum Company Limited  
Sir,

As part of the program of study at **(University Name)**, students are required to complete 4-6 weeks of internship in a reputable company.

I am currently enrolled in **(Semester & Discipline)**. My CGPA/Grade till now is \_\_\_\_\_.

In order to gain valuable field/ on the job experience, I would like to apply for internship in your esteemed organization during **(From-To)**.

I have attached the duly required University Recommendation Letter and detailed resume of my credentials.

Sincerely,  
(Signature)  
University Registration #